



REV. 00 Current

**FEBRUARY 2024 TRAINING SCHEDULE**

**PORT HARCOURT (Int'l Certification & Local content.)**

**(A) PORT HARCOURT TRAINING CENTRE.**

MONTH	COURSE	DURATION	DATE
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<b>FEBRUARY</b>	<b>ISO 9001:2015 Lead auditor – IRCA UK Certified</b>	<b>5Days</b>	<b>19<sup>th</sup> – 23<sup>rd</sup></b>
	<b>ISO 9001:2015 LA – Exemplar Global USA</b>	<b>5 Days</b>	<b>19<sup>th</sup> – 23<sup>rd</sup></b>
	<b>Emergency Response Management</b>	<b>3 Days</b>	<b>6<sup>th</sup> – 8<sup>th</sup></b>
	<b>Document Control &amp; QMS Documentation</b>	<b>3 Days</b>	<b>21<sup>st</sup> – 23<sup>rd</sup><sup>h</sup></b>
	<b>ISO 45001:2018 Internal auditor Course -IRCA</b>	<b>2 Days</b>	<b>5<sup>th</sup> – 6<sup>th</sup></b>
	<b>HSE Level 1,2 &amp; 3</b>	<b>3 Days</b>	<b>5<sup>th</sup> – 7<sup>th</sup></b>
	<b>ISO 14001:2015 Lead auditor – IRCA uk</b>	<b>5Days</b>	<b>12<sup>th</sup> – 16<sup>th</sup></b>
	<b>ISO 14001:2015 LA – Exemplar Global USA</b>	<b>5 Days</b>	<b>12<sup>th</sup> – 16<sup>th</sup></b>
	<b>ISO 45001:2018 (OH&amp;S) Lead Auditor-IRCA UK</b>	<b>5Days</b>	<b>5<sup>th</sup> – 9<sup>th</sup></b>
	<b>ISO 45001:2018 (OH&amp;S) LA – Exemplar Global USA</b>	<b>5 Days</b>	<b>5<sup>th</sup> – 9<sup>th</sup></b>
	<b>NEBOSH IGC</b>	<b>11 Days</b>	<b>12<sup>th</sup> -23<sup>rd</sup></b>
	<b>ISO 9001:2015 INTERNAL AUDITOR COURSE</b>	<b>3 Days</b>	<b>19<sup>th</sup> -20<sup>th</sup></b>
	<b>CIEH Level 2 Award in Food Safety</b>	<b>2 Day</b>	<b>9<sup>th</sup>-10<sup>th</sup></b>
	<b>CIEH Level 3 Award in Food Safety</b>	<b>3 Days</b>	<b>9<sup>th</sup>-11<sup>th</sup></b>
	<b>Human Resource Management</b>	<b>2 Days</b>	<b>1<sup>st</sup> -2<sup>nd</sup></b>
	<b>Aligning HR with Cooperate Strategic Objectives</b>	<b>2 Days</b>	<b>1<sup>st</sup> -2<sup>nd</sup></b>
	<b>Personal Effectiveness, Efficiency and Performance</b>	<b>2 Days</b>	<b>22<sup>nd</sup>-23<sup>rd</sup></b>
<b>Measurement for Human Resources Professional</b>	<b>2 Days</b>	<b>3<sup>rd</sup> -4<sup>th</sup></b>	
<b>Work Load Management and Productivity Improvement</b>	<b>2 days</b>	<b>5<sup>th</sup> – 6<sup>th</sup></b>	
<b>Advanced Management workshop for Secretary &amp; Personal Assistant</b>	<b>2 days</b>	<b>22<sup>nd</sup> -23<sup>rd</sup></b>	
<b>Building a Good Health Safety culture at workplace</b>	<b>1 Days</b>	<b>1<sup>st</sup></b>	
<b>Job Hazard Root Cause Analysis</b>	<b>3 Days</b>	<b>21<sup>st</sup> -23<sup>rd</sup></b>	

	<b>Telecom Mast Safety Training</b> <b>Defensive Driving</b>	<b>1 Day</b> <b>2 Days</b>	<b>5<sup>th</sup></b> <b>8<sup>th</sup> -9<sup>th</sup></b>
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**NOTE: MCL now conducts weekend classes for ISO Lead Auditor courses. This is specifically for those who work throughout the week and can't get some time off work.**

**Account Name: Marvjessy Consulting, ZENITH BANK PLC, ACCT. NO: 1017355666 OR GTB, Acct no: 0560044107**

**No. 122b NTA Road, Mgbuoba Road, Port Harcourt, Rivers State, Nigeria. Tel: +234(0)8094092736; 07069651301**